

ADVERTISEMENT

DEPARTMENT OF TOURISM

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender, and disability) in the Department through the filling of these posts.

APPLICATIONS: Applications, quoting the relevant reference number, must be forwarded to the attention of Chief Director: HR Management and Development at Department of Tourism, Private Bag X424, Pretoria, 0001, or hand delivered at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria, or by email as provided.

CLOSING DATE: 01 June 2026 by 16:30 (Late applications will not be considered)

NOTE: Application must include a Z83 form and CV only. The electronic application must be in PDF format and made up of a single document file. Indicate the correct job title and the reference number of the post on the subject line of your email. Applications quoting the relevant reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. Received applications using the incorrect application for employment (old Z83) will not be considered. Each post advert must be accompanied by its own application form for employment and must be fully completed, initialled, and signed by the applicant as instructed below. Failure to fully complete, initial, and sign the Z83 form will lead to the disqualification of the application during the selection process. All fields of Section A, B, C, and D of the Z83 must be completed in full. Section E, F, G (Due to the limited space on the Z83, it is acceptable for applicants to refer to their CV or see attached. However, the question related to conditions that prevent re-appointment under Part "F" must be answered, and the declaration signed. Only an updated comprehensive CV (with detailed previous experience, if any) and a completed and signed new Z83 application form are required. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview, following the communication from Human Resources, and such qualifications (s) and other related documents (s) will be in line with the requirements of the advert. Applicants in possession of foreign qualifications must be accompanied by an evaluation report issued by the South African Qualifications Authority (SAQA) (only when shortlisted). Applicants who do not comply with the abovementioned instructions/ requirements, as well as applications received late, will not be considered. Correspondence will be limited to shortlisted candidates only. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Candidates will further be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification, and employment verification). Some of the interviewed candidates for Senior Management level vacancies will be subjected to a psychometric assessment as part of the current SMS competency assessment framework. Appointment validity will be conditional to signing of the employment contract, performance agreement, and annual financial disclosure, and must attain a security clearance (vetting) applicable to the post. The Department reserves the right not to make an appointment. You are consenting to the Department of Tourism processing your personal information, subject to POPIA, by applying for this post.

POST: **DEPUTY DIRECTOR-GENERAL: CORPORATE MANAGEMENT REF NO: DT31/2026**

The Department of Tourism is seeking an exceptional, strategic, and visionary leader to join its executive management team. This is a pivotal leadership opportunity for a dynamic and accomplished professional to help shape the backbone of the Department by driving institutional excellence, strengthening governance, and providing strategic direction across the corporate management environment.

SALARY: R 1 813 182 per annum (all-inclusive remuneration package consisting of a basic salary, the state's contribution to the Government Employees Pension fund, and a flexible portion that may be structured)

CENTRE: Pretoria

REQUIREMENTS:

A minimum SAQA recognised NQF level 8 qualification and 8 years' experience at a senior managerial level; Experience and skills in public policy are required; Experience in the corporate service environment will be a strong advantage. Essential knowledge and skills: Proven strategic management and leadership capabilities; A sound understanding of Government and stakeholder engagement; An analytical thinker with a strong background in strategic management and governance coordination, proven turnaround strategy and change management capabilities; Strong attention to detail and goal-orientation; Organisational design and development skills; The ability to work proactively in a technology-enabled environment; The ability to work effectively across functions, projects and teams; Innovation, problem-solving and strong interpersonal skills; Strong report-writing and communication skills; A high level of computer literacy; Financial, human resource and project management skills; Sound understanding of the Public Service Regulatory Framework and willingness to travel and work long hours when required. Valid driver's license (Persons with disabilities that prevent them from driving will still be considered). One of the minimum entry requirements for SMS is the pre-entry certificate submitted prior to appointment. For more details on the pre-entry course, visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. The candidate must complete the SMS pre-entry certificate prior to any appointment.

DUTIES:

Reporting directly to the Director-General and serving on the department's strategic management team, the successful candidate will lead a broad and critical portfolio spanning strategy, systems, people, communications, legal support, service delivery improvement, internal controls, and branch-wide resource management. He/she will: Be responsible for providing strategic and operational direction to the Branch; Manage and coordinate strategic planning and implementation systems; Leading the department's strategic Information Communications Technology support services; Providing entity oversight and interface services in support of the executive authority; Providing strategic and efficient support for Human Resource Management and Development, Labour Relations and Employee Wellness, Facilities and Security Management; Managing the provisioning of Legal services; Leading the development and review of Departmental policies; Developing innovative digital solutions; Ensuring organisational compliance with relevant policies and prescripts; Driving service delivery and transformation programmes; Overseeing office support, logistics and auxiliary services; Ensuring effective internal controls and risk management; Manage the budget and broader resources for the Branch.

EMAIL APPLICATION:

Recruitment31@tourism.gov.za

ENQUIRIES:

Ms A Dreyer (012) 444 6543